

BARROW PARISH COUNCIL

MINUTES

FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11TH SEPTEMBER 2017 AT BARROW PRIMARY SCHOOL COMMENCING 7.00PM

Present:	Cllrs Jean Brown (Chair), Paul Street (Vice Chair), Stuart McGregor, Diane Chiappi, Elizabeth Kinder
In attendance:	Borough Councillor Robert Thompson, PCSO Katie Ferguson, Mrs Victoria Wilson (Clerk)

17/90. To receive apologies for absence and consider approval

None were received.

17/91. To receive declarations of interest

None were received.

17/92. To approve as a correct record the minutes of the meeting held on 17th July 2017

It was resolved to accept and sign the minutes of the annual meeting of the Parish Council held on 17th July 2017 (previously circulated) as a correct record.

17/93. To adjourn the meeting for a period of public discussion

No adjournment took place as there were no members of the public present.

17/94. To hold an open forum with Borough Cllr Robert Thompson

Borough Councillor Robert Thompson attended the meeting at the Parish Council's invitation and discussed various issues relating to Barrow, including school expansion plans, new warding arrangements in the borough, the problems of HGV parking at Barrow Brook, the current planning application at Pendle Fisheries, correspondence from LCC regarding flooding, the incorrect listing of planning applications in Barrow on RVBC's website and the ongoing improvement work at Barrow Playing Field.

The Parish Council thanked Borough Councillor Thompson for his attendance and he left the meeting at 7.20pm.

17/95. To consider PACT issues (Police and Communities Together)

PCSO Katie Ferguson attended the meeting at the Parish Council's invitation and reported on recent incidents in the parish, including a drive off at the petrol station and a report of anti-social behaviour at Barrow Playing Field. There followed a general discussion on anti-social behaviour on the playing field and at Barrow Brook Business Park.

The Parish Council thanked PCSO Ferguson for her attendance and she left the meeting at 7.40pm.

17/96. To approve as a correct record the 2017/18 accounts to date and authorise payments

It was resolved that the accounts to date for the year ended 31st March 2018 are approved and accepted. These show an opening balance of £4,753.53, receipts of £8,570.00 and expenditure of £4,087.49, leaving a balance carried forward of £9,236.04.

It was resolved to authorise the following accounts for payment:

010	Play Inspection Company Ltd – 2017 annual inspection for Barrow Playing Field	£78.00
011	Mrs V Wilson - Clerk's salary £574.60, reimbursements £59.74, use of home £34.66 (July and August 2017)	£669.00
012	BDO – external audit fee for 2016/17	£120.00

17/97. To receive an update on the Parish Council's audit for 2016/17

The Clerk reported that BDO had completed their external audit into the Parish Council's accounts for 2016/17 and there were no issues arising. The Notice of Conclusion of Audit would be displayed on the parish noticeboard and Parish Council website.

17/98. To receive a report on planning applications relating to Barrow and consider the Parish Council's response to planning application 3/2017/0775

Cllr Brown discussed a planning report (previously circulated) on planning applications relating to Barrow. The Parish Council's response to the current planning application 3/2017/0775 at Pendle View Fisheries was discussed and although there were no objections, a request for a formal water management agreement would be submitted.

17/99. To consider correspondence from Ribble Valley Borough Council regarding various planning issues raised by the Parish Council

It was noted that the Enforcement Officer from RVBC had responded to Parish Council queries and would monitor the planting of hedgerow on Whiteacre Lane and the removal of hedgerow on Whalley Road as well as highway cleanliness at the Eurogarages site at Barrow Brook. It was resolved to contact RVBC regarding highway cleanliness near to the development on the former Hanson's site.

17/100. To consider correspondence from residents regarding the housing development off Whalley Road

Complaints from residents regarding inconsiderate parking and debris on the road from the Barrowlands development off Whalley Road was discussed and it was resolved to monitor the situation now that a contractors' parking area had been established. It was resolved to forward the information recently received from RVBC to residents regarding reduced housing numbers and green space on the development.

17/101. To receive an update following the recent meeting to discuss HGV parking at Barrow Brook

Cllr Brown reported on a recent meeting with Nigel Evans MP, Borough Councillor Robert Thompson and representatives from the Barrow Brook Residents Association to discuss the issues arising from HGVs using the services at Barrow Brook and parking illegally nearby. It was noted that County Councillor Albert Atkinson and Officers from LCC were due to visit the area shortly and no further action would be taken at this stage.

17/102. To consider correspondence from Lancashire County Council regarding the flood risk in the village

The recent correspondence from LCC regarding the flood risk in the village was discussed and Members noted their disappointment that several of the issues raised had not been addressed. The response drafted by Cllr Brown was discussed and after a few amendments, it was resolved to reply to LCC and query what level of flooding is required before they will take action.

17/103. To consider the Local Government Boundary Commission's final recommendations for the Ribble Valley

The Local Government Boundary Commission's final recommendations for ward boundaries were noted; these included boundary revisions to account for recent development in the village, the ward becoming a two-member ward and the name change to 'Wiswell and Barrow'.

17/104. To receive an update on recent orders for metal railings and play equipment at Barrow Playing Field

The Clerk reported that Landscape Engineering were due to start installation of the metal railings and Proludic were due to start installation of the new play equipment within the next few weeks. The recent maintenance visit by Proludic was discussed and it was resolved to ask the Lengthsman to repair some signage on the playing field. It was agreed to defer discussions on future works until the next Parish Council meeting.

17/105. To consider the 2017 playground inspection for Barrow Playing Field and future works, including maintenance of the football pitch

The Clerk circulated a report showing the findings of the annual play inspection on the playing field and it was noted that there were no high or medium risks identified. It was resolved that the Clerk would approach Rowland Homes' management company, the Lengthsman and Proludic to carry out the necessary repairs. The low risk issues arising on the swings were not considered pending the swings' replacement due in October 2017.

17/106. To receive an update regarding the installation of defibrillators in the village

The Clerk reported on her ongoing conversations with electricians regarding installation of defibrillators. It is anticipated that two of the defibrillators will be installed before the end of 2017.

17/107. To consider publication of the Parish Council's next newsletter

Members suggested items for inclusion in the next newsletter and it was resolved that the Clerk would prepare a draft for approval at the November meeting, to be distributed before Christmas. Discussions regarding the possibility of local businesses advertising in the newsletter were deferred until the next newsletter.

17/108. To receive a report from the Whalley, Wiswell and Barrow Joint Burial Committee from Cllrs Brown and McGregor

Cllr Brown reported on the recent meeting which included discussions on memorial inspections, installation of new beams, repairs to the woodland path, communications with the Land Registry and a review of the committee's regulations.

17/109. To confirm the date of the next meeting as Monday 13th November 2017 and consider invitations to other parties

The meeting date was confirmed.

17/110. To discuss any other business

The dates for Nigel Evans MP's summer surgery were noted.

The Chair thanked everyone for attending and closed the meeting at 8.50pm.

Signed by Chair..... Date.....